

2018-2019 Internship Descriptions

Curatorial Internships

1. Curate a Visible Storage Exhibition:

Approximately 40% of NEHMA's collection is a work on paper—a print, drawing, and photograph. For this internship, students will curate an exhibition of works on paper under the guidance of the Museum's Curator. The exhibition will be installed in one of NEHMA's Visible Storage case: large stainless-steel archival chests with ten drawers that accommodate up to 25 artworks. Students will learn about all aspects of exhibition planning and execution, including best practices for research, using the Museum's database EmbARK, creating a checklist, designing the layout and placement of art, how to write museum labels, installing the exhibition, and preparing marketing and promotion materials. This is an ongoing internship throughout the school year and may be offered to multiple students per term.

2. Curate a Virtual Exhibition:

NEHMA recently launched a new website and is enhancing visitors' digital experience of the Museum by publishing virtual exhibitions on the site. With direction from the Museum's Curator, students will research NEHMA's collection and create a thematic checklist of art to be added to the website. Students will spend a considerable amount of time working with the Museum's database (EmbARK) and will learn how to search the database, research and fact check data, perform data entry, and prepare digital files to be pushed through EmbARK's website plug-in Web Kiosk. Students will also write the exhibition's text materials and help determine the layout of the art and text on NEHMA's website. This is an ongoing internship throughout the school year and may be offered to multiple students per term.

3. American Farmer:

USU was originally founded as the "Agricultural College of Utah" in 1888 and continues to offer a diverse range of studies in the College of Agriculture and Applied Studies. In homage of USU's history, the Museum will display the traveling exhibition *American Farmer* in the spring 2021 semester. The exhibition consists of 45 portraits of farmers taken by photographer Paul Mobley. NEHMA will create a related exhibition with art from its collection to display in conjunction with *American Farmer*. For this internship, students will assist the Museum's Curator in planning the exhibition and creating a checklist of art to be displayed. Students will learn how to use the Museum's database (EmbARK) to search for artworks and will also conduct extensive artist and object research. This is an ongoing internship throughout the school year and is limited to one student per semester.

Marketing Internship

After being closed for a renovation and expansion construction project, NEHMA will reopen in September of 2018 and seeks marketing interns to help with all aspects of marketing and promoting its grand reopening. Students will work with NEHMA's Administrative & Events Coordinator to promote the Museum's exhibitions, programs, and special events using print

and online resources, including NEHMA's website. Students will also help refine NEHMA's social media presence to improve audience engagement. In addition, students will create press releases and design marketing campaigns and may be tapped to represent the Museum at campus events. There are also opportunities for students to organize programs for USU students such as NEHMA's "After Hours" series. This is an ongoing internship throughout the school year and may be offered to multiple students per term.

Registration & Collections Management Internship

NEHMA is currently closed for a renovation and expansion construction project, which includes new art storage facilities, and will reopen in September of 2018. For this internship, students will assist the Museum's Registrar with a variety of tasks related to art on display in NEHMA's grand reopening exhibition *Collecting on the Edge*. Students will gain experience with all aspects of collections stewardship such as art handling, the preparation of archival materials for displaying and storing art, and how to research and catalog art in NEHMA's database EmbARK. In addition, students will help with the following ongoing projects: manage collection records, update preservation methods, re-organize the collection in the new art storage rooms, and monitor environmental settings and pest control systems. There will also be opportunities for students to collaborate with the curatorial staff and use NEHMA's collection in exhibitions and programs. This is an ongoing internship throughout the school year and is limited to one student per semester.

Education Internship

NEHMA participates in a broad range of educational programming for USU, K-12 students, and the community. Students participating in this internship would assist with the implementation of field trips, activities, tours, educational events, and classroom lectures while representing the Museum and its collection. With guidance from a museum educator, interns will also help plan and prepare for educational programming by creating lesson plans and preparing materials. Must be comfortable working with audiences diverse in age and ability.